

Wedding Information

One of our Wedding/Special Function Coordinators will meet with the client to reserve the event date. A \$500 non-refundable deposit is due at this time, and will be applied towards the final bill. A written confirmation of details, an event contract and an initial estimate will follow.

50% of payment of the initial estimate is due the week prior to the event.

Any further costs associated with the event, e.g. beverage costs, not covered in the initial estimate will be calculated and paid at the time of the event or an invoice will be sent by mail or email.

Any damages directly related to the event beyond reasonable wear and tear will be added to the final invoice based on the cost of repair or replacement.

Cancellations

The \$500 deposit due at time of booking is non-refundable.

Attendance Confirmation

Events in the Summer Pavilion require a minimum of 50 people and a maximum of 120 people. The client must confirm the final number of guests 4 days prior to the event in order for Restaurant Les Fougères to coordinate rentals, kitchen prep., staffing etc... If the confirmed number is less than the minimum required number of guests the client will be charged for the minimum required number. If the actual number exceeds the confirmed number, the client will be charged accordingly.

Menu Selection & Special Dietary Needs

A set menu is required for all events in the Pavilion. We are happy to accommodate special dietary needs with a minimum of 4 days notice prior to the event.

A children's menu is available for children.

Payment Information

A service gratuity of 15% and all applicable taxes will be added to the bill.

Visa, Mastercard, American Express, Interac are accepted.

Audio Visual Equipment

The facility fee includes the use of the following audio & video equipment: sound system with CD player and iPod hookup, a microphone and podium, video screen and electrical outlets.

Decorations

Guests are welcome to do their own decorating and can have access to the pavilion as pre-arranged with the Wedding Coordinator. Please no confetti, table sparkles or rice.

Otherwise, the pavilion will be attractively set up with white linen, potted table flowers and natural looking vines and flowers adorning the supporting bars and posts of the tent. Any décor brought by the booking party must be removed at the end of the event. Place cards are to be organized by the host. We are happy to place them according to a hard copy plan received by at least one day before the event, or leave the placing to the host.

Music

Music can be arranged by the event hosts. Please note the sound bylaws, below.

Alcoholic Beverage Policy

Québec law prohibits the sale or service of alcohol to anyone under the age of 18. Our service staff reserves the right to refuse service of alcoholic beverages to anyone obviously under the influence of alcohol.

Smoking

Smoking is not permitted in the tent (provincial government policy as of May 2006). Guests can smoke in a designated smoking area outside the tent. Ashtrays will be provided on the site and we encourage all patrons to use them in order to keep our gardens and surrounding grounds free of debris.

Noise Bylaws & Time Restrictions

Our municipality sound bylaws require that noise levels are kept below that which could disturb neighbors before 7:00a.m. and after 7:00p.m. In order to respect these bylaws we will be offering use of our Pavilion facilities only until 6:00p.m. (Please note that we are exploring different options in order to accommodate later functions and will advise you of the changes as soon as they are available).

Environmental Considerations

We are committed to ecologically sound management practices in our gardens and surrounding woods. Our gardens provide ingredients for our dishes and decorations for our tables. We ask that guests keep to the path when walking through the woods in order to preserve the natural ground cover and that guests and children do not walk through flower beds. The throwing of rice, confetti or sparkles is prohibited; however, throwing flower petals is allowed.

Facility fee

For smaller events set in the restaurant as well as for cocktail and canapés receptions, a \$275 fee applies for use of our gardens. A standard facility fee of \$20 per person applies to each event in the Summer Pavilion, with a minimum charge of \$1000. This fee includes the following:

- services of our Event Coordinator
- use of gardens & woodland path

- photo opportunities throughout the property
- washrooms in restaurant
- beautiful and unique outdoor wedding ceremony site with seating for guests and a signing table (set-up inside tent in case of rain)
- gift and guest book tables
- tent set up with white chairs and round 60" tables, white linen, potted flowers and ivy, white dinnerware, sparkling glassware and cutlery
- printed personalized menus
- Art-Is-In bread & unsalted butter
- access to power outlets as required
- use of microphone and podium
- Speaker system with hook up for IPod
- video screen if required
- licensed bar
- professional, helpful and welcoming servers dressed in black and white under the guidance of one of Les Fougères' Maitres D'hôtel
- pavilion menus prepared by Les Fougères chefs

Menus

Please see attached menus for pricing

Pavilion menu prices are based on a minimum of 40 guests. A full 3-4 course meal must be purchased. Minimum for a canapé reception is \$32 pre-tax charge per person, food only.

Wedding Cakes

Couples are welcome to bring their own wedding cake. There is a \$5.00 plating charge per person for cakes brought in. Couples are welcome to slice and serve the wedding cake or alternatively, the Les Fougères staff can take care of that for you. The wedding coordinator will be happy to expand on all of our different offerings for this special part of the ceremony.